

EUROPEAN FUND FOR THE INTEGRATION OF THIRD-COUNTRY NATIONALS
DRAFT ANNUAL PROGRAMME

Revised version

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MEMBER STATE: Estonia
 FUND: European Fund for the Integration of Third-Country Nationals (IF)
 RESPONSIBLE AUTHORITY: Office of the Minister for Population and Ethnic Affairs (OMPEA)
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 YEAR COVERED: 2007

1. GENERAL RULES FOR SELECTION OF PROJECTS TO BE FINANCED UNDER THE PROGRAMME

The draft Annual Programmes for 2007 and 2008 have been prepared in March 2008. Similar rules for selection of projects have been described in both programme documents.

The draft Multi-annual Programme for European Fund for the Integration of Third-Country Nationals has been prepared prior to the drafting of Annual Programme 2007. The general rules for selection of projects to be financed are not described in the draft Multi-annual programme.

The selection of projects under the Annual Programme will be based on the Estonian Public Procurement Act (entry into force on May 1, 2007; RTI, 21.02.2007, 15, 76) and the internal procedures of the Integration Foundation (NEIF). Also the requirements of the Draft Commission Decision laying down rules for the implementation of Decision No 2007/435/EC, , Manual of the Eligibility Rules of costs reported for EC support in the context of the General Programme ‘Solidarity and Management of Migration Flows’ and other relevant EU documentation will be followed.

Responsible Authority for the IF is the Office of the Minister for Population and Ethnic Affairs. Integration Foundation is acting as Delegated Authority. Following table illustrates the division of tasks between the Responsible Authority and Delegated Authority:

Final responsibilities of the RA	Responsibilities of Delegated Authority	
	RA responsibilities delegated to NEIF with written act of delegation	NEIF responsibilities
Art 25 p.1a consult partners in accordance with Art 10.	Responsibility of RA only. Will not be delegated.	

Art 25 p.1b submit to the Commission the proposals for multi-annual and annual programmes to which Art 17 and 19 refer; If required submission of revised annual plans (Art 18). Transmission of information regarding use of Fund will be done in accordance with IR Art 19.	Responsibility of RA only. Will not be delegated.	
Art 25 p.1c set up a cooperation mechanism with the managing authorities designated by the Member State for the purposes of the implementation of the actions under the ESF and the European Refugee Fund. Validation and submission to EC the management and control systems (MCS) and its subsequent changes (if any) (IR Art 20). Provision of revised description of MCS if required (Art 21).	Develop management and control procedures for DA acting as an awarding body and as an executing body.	Lay down management procedures, including signature of grant agreements and follow up of agreements (IR Art 10 p.1)
Art 25 p.1d delegated to NEIF.	Art 25 p.1d organize and advertise calls for tenders and proposals.	Publish calls for proposals and services (IR Art 9 p.1)
Art 25p.1e delegated to NEIF.	Art 25 p.1e organize the selection of projects for co-financing under the Fund in accordance with the criteria set out in Art 13 p.5	Inform potential beneficiaries of specific project selection and implementation conditions (IR Art 9 p.2) Ensure that project awarded have been subject to formal, technical and budgetary analysis; and qualitative assessment (IR Art 9 p.3) Award decision (IR Art 9 p.2), including when applicants are national bodies (IR Art 9 p.4) Inform applicants of selection decisions (IR Art 9 p.6)

Art 25 p.1f receive payments made by the Commission, and make payments to the DA.	Art 25 p.1f receive payments made by the RA, and make payments to the FB-s	
Art 25 p.1g ensure consistency and complementarity between co-financing under the Fund and from other relevant national and Community financial instruments.	Responsibility of RA only. Will not be delegated.	
Art 25p.1h delegated to NEIF.	Art 25 p.1h monitor the delivery	Carry out verifications (IR Art

<p>Approval of eligibility rules (IR Art 39) Monitoring controls that verifications are performed with sufficient quality by the DA (IR Art 15).</p>	<p>of the co-financed products and services and check that the expenditure declared for actions has actually been incurred and complies with Community and national rules.</p>	<p>15):</p> <ul style="list-style-type: none"> • administrative and financial verifications of each application for reimbursement sent by FB; • verification of the relevance, accuracy and eligibility of the expenses and income declared by the FB-s; • on-the-spot verifications of individual projects. <p>Keep records of each verification (IR Art 15 p.2).</p>
<p>Art 25 p.1i ensure that there is a system for recording and storing in computerised form accounting records of each action under the annual programmes and that the data on implementation necessary for financial management, monitoring, control and evaluation is collected in RA.</p>	<p>Art 25 p.1i ensure that there is a system for recording and storing in computerised form accounting records of each action under the annual programmes and that the data on implementation necessary for financial management, monitoring, control and evaluation is collected in DA.</p>	
<p>Art 25 p.1j delegated to NEIF.</p>	<p>Art 25 p.1j ensure that final beneficiaries and other bodies involved in the implementation of actions co-financed by the FUND maintain either a separate accounting systems or an adequate accounting code for all transactions relating to the action, without prejudice to national accounting rules;</p>	
<p>Art 25 p.1k ensure that the evaluations of the Fund referred to in Article 47 are carried out within the time limits laid down in Article 48(2) and meet the quality standards agreed between the Commission and the Member State.</p>	<p>Responsibility of RA RA only. Will not be delegated.</p>	
<p>Art 25 p.1l set up procedures in RA to ensure that all documents regarding expenditure and audits required to ensure an adequate audit trail are kept available for the Commission and the Court of Auditors for a period of five years following the closure of the programmes (IR Art 41)</p>	<p>Art 25 p.1l set up procedures in DA to ensure that all documents regarding expenditure and audits required to ensure an adequate audit trail are kept available for the Commission and the Court of Auditors for a period of five years following the closure of the programmes (IR Art 41)</p>	

Art 25 p.1m ensure that the AA receives, for the purposes of carrying out the audits defined in Article 28(1), all necessary information on management procedures operated and the projects co-financed by the Fund	Art 25 p.1m ensure that the AA receives, for the purposes of carrying out the audits defined in Article 28(1), all necessary information on management procedures operated and the projects co-financed by the Fund	
Art 25 p.1n ensure that the certifying authority receives all necessary information on the procedures and verifications carried out in relation to expenditure for the purpose of certification;	Art 25 p.1n ensure that the certifying authority receives all necessary information on the procedures and verifications carried out in relation to expenditure for the purpose of certification;	
Art 25 p.1o submit to the Commission progress and final reports on the implementation of the annual programmes, declarations of expenditure certified by the CA and requests for payment or where appropriate statements of reimbursement	Draw up and submission to RA for review the progress and final reports on implementation of the annual program, declarations of expenditure, payment requests or where appropriate statements of reimbursement (IR Art 24).	
Art 25 p.1p delegated to NEIF.	Art 25 p.1p carry out information and advisory activities; and disseminate results of supported actions with the aim of the widest possible media coverage (IR Art 33 p.1) Dissemination of key indicators regarding multi-annual and annual programmes (IR Art 31 p.1)	Perform informational activities (IR Art 33): <ul style="list-style-type: none"> • information activity of the year; • annual publication of the lists of beneficiaries and projects Inform FB-s that acceptance of funding also implies acceptance of their inclusion of the list of FB published by DA (IR Art 32).
Art 25 p. 1q cooperate with the Commission and the responsible authorities in the other Member States	Responsibility of RA only. Will not be delegated.	
Art 25 p.1r delegated to NEIF.	Art 25 p.1r verify the implementation by the FB of the guidelines referred to the visibility of the funding (Art 31 p.6)	

The annual programme 2007 will be implemented via two types of instruments:

- a) Grant agreements (call for proposals will be carried out under the activity 1.28);
- b) Service contracts (procurements will be carried out for the selection of the service provider under the activities 1.5; 1.10; 1.11; 1.18; 1.19; 1.20; 1.21; 1.23; 1.24).

1.1 Grant agreements

Internal procedures for of the Integration Foundation will be followed for the organisation of the calls for proposals. Four principles will be followed for the calls for proposals:

- Common information available for all the grant applicants;
- Common application rules for all potential project applicants;
- Common evaluation rules for all project applicants;
- Common rules for participation and contracting for all project applicants and beneficiaries.

Calls for proposals will be carried out in accordance with Articles 9.1 and 9.2 of the Draft Commission Decision laying down rules for the implementation of Decision No 2007/435/EC and in following stages:

1) Preparation of application forms and informing the potential applicants

The documentation for the call for proposals will be prepared by the project manager, approved by the head of the unit and approved by the order of the head of the Integration Foundation or the administrative director of Integration Foundation.

The documentation for the call for proposals will be published on the web page of the Integration Foundation and ad with the information regarding the call will be published in newspapers. Relevant documentation (guidelines, application form, draft agreement and other forms) will be made available for the potential applicants.

In accordance with Article 9 of the Draft Commission Decision laying down rules for the implementation of Decision No 2007/435/EC the calls for proposals shall be published in a way that ensures maximum publicity among potential beneficiaries. Any change to the content of the calls shall also be published under the same conditions.

In accordance with Article 9 of the Draft Commission Decision laying down rules for the implementation of Decision No 2007/435/EC the calls for proposals shall specify:

- the objectives;
- the selection criteria and the relevant supporting documents;
- the arrangements for Community financing;
- the arrangements and final date for submission of proposals.

The potential beneficiaries are informed of the following specific conditions concerning the projects to be implemented:

- the eligibility rules for the expenditure;
- the time-limit for implementation;
- the financial and other information to be kept and communicated.

Project applicants will also be informed of the possibility to request for additional information. The information requested by the project applicants and answers submitted will be made available to all project applicants on the web page of the Integration Foundation.

2) Formation of evaluation committee

Proposals for the composition of the evaluation committee will be made by the project manager. The Integration Foundation committee consists of the secretary, head of the evaluation committee and of the odd number of voting members (evaluators).

The composition of the evaluation committee will be approved by the head of the unit and by the order of the head of the Integration Foundation or the administrative director of Integration Foundation.

3) Receiving and registering project applications

Project application will be presented in paper format (at least 1 original and 2 copies) in sealed package. The project applications must reach the office of the Integration Foundation by the deadline notified in the call for proposals.

Received applications will be registered based on the data on the package. Register of the received applications will be prepared and enclosed to the project applications by the project manager, assistant or other employee of the Integration Foundation authorised for it. Project applications will be kept unopened until the opening meeting.

4) Evaluation of project applications

The evaluation of the project applications consists of three stages: opening meeting, administrative evaluation and technical evaluation.

a. Opening meeting

All envelopes with the project applications received by the deadline indicated in the call for proposals will be opened during the opening meeting. More than half of the evaluation committee members must be present during the opening meeting. Minutes of the opening meeting, report of opening of grant applications and table on opening of the grant applications will be prepared by the secretary of the evaluation committee.

Declaration of objectivity and confidentiality will be signed by all members of the evaluation committee.

Register of the received project applications, minutes of the opening meeting, table on opening of the grant applications and signed declarations will be annexed to the opening report.

b. Administrative evaluation

The administrative evaluation will be carried out after the opening meeting. More than half of the evaluation committee must be present during the administrative evaluation. During the administrative evaluation the administrative compliance of the applications will be checked (all parts of application duly filled and requested data presented, eligibility of applicant and application, grant amount within the limits set etc.).

The secretary of the evaluation committee will fill in the administrative compliance table in the presence of the evaluators. If needed, additional information will be requested in written form from the grant applicants.

The secretary of the evaluation committee will prepare the administrative evaluation report including the list of applications which passed the administrative check, requests for additional information and answers from the project applicants (if any), list of applications which did not pass the administrative check (including the reasons for removing them from the competition) and decision for removing the unsuccessful applications from the evaluation process. Administrative compliance table will be annexed to the administrative evaluation report.

The administrative evaluation report will be signed by the members of the evaluation committee.

c. Technical evaluation

Technical evaluation will be carried out by the evaluation committee. All project applications will be evaluated based on the general evaluation criteria and objective based evaluation criteria. The general evaluation criteria are the capacity of the applicant, relevance of the application, methodology of the application and sustainability of the activities.

Each evaluator fills the evaluation sheets and gives points to the project applications based on the pre-prepared general and objective based criteria. The secretary of the evaluation committee will prepare technical evaluation table for each project indicating the points given by each evaluator. Based on the evaluation sheets and evaluation tables technical evaluation report will be composed. Technical evaluation report will be signed by the members of the evaluation committee.

After the end of the technical evaluation the secretary of the evaluation committee will compose the overall evaluation report of the call for proposals. The following documents will be included in the evaluation report: opening report, administrative evaluation report and its annexes and technical evaluation report and its annexes.

The evaluation report with the annexes will be presented for the endorsement by the project manager to the head of the unit and to the head of the Integration Foundation. The evaluation report will be approved by head of the unit and by the order of the head of the Integration Foundation or the administrative director of Integration Foundation.

5) Informing the applicants on the evaluation results and preparation of grant agreements.

Based on the financing decisions negotiations will be carried out with the project applicants and grant agreements will be prepared.

In accordance with Article 9.6 of the Draft Commission Decision laying down rules for the implementation of Decision No 2007/435/EC written information shall be sent to each applicant on the results of the selection process containing an explanation of the selection decisions. Project manager is responsible for informing the applicants.

1.2 Service contracts

The procurements for services under the IF will be carried out following the Estonian Public Procurement Act (entry into force on May 1, 2007; RTI, 21.02.2007, 15, 76).

The Public Procurement Act provides for the public procurement procedures, the rights and obligations of subjects involved in public procurement and their liability, and the procedure for the exercise of state supervision with the aim of promoting competition and ensuring the transparency of public procurements and the equal treatment of the participants in tendering procedures.

The smaller tenders, for the amounts below the limits stipulated in the Public Procurement Act will be organised following the internal procedures of the Integration Foundation. The internal procedures for carrying out tenders are the following:

- 1) Procurements below the limit identified in the Public Procurement Act
 - a. direct purchase (up to 49 999 kroons/ 3 196 EUR).

General principles of the Public Procurement Act will be followed. It is recommended to ask at least 2 price offers, negotiations can be carried out also with one tenderer and procurement contract will be prepared.

In case comparable tenders are requested from the tenderers the economically most advantageous tender or the tender with lowest price will be considered successful.

- b. procedure with three offers (for the tenders announced in 2008 50 000 – 625 848 kroons/ 3 196 – 39 999 EUR);

Three offers will be requested from the potential tenderers. At least two evaluators will participate on the tender evaluation. The economically most advantageous tender or the tender with lowest price will be considered successful.

- c. open tender with simplified procedure (for the tenders announced in 2008 50 000 – 625 848 kroons/ 3 196 – 39 999 EUR).

Project manager will prepare tender documents (instruction to tenderers, technical description, forms for tenderer's offer, draft contract) following the requirements of the Public Procurement Act. Depending on the amount of the tender (following the requirements of the Public Procurement Act), the call will be published on the web page of the Integration Foundation or both on the web page and on the newspapers.

Evaluation Committee consisting of non-voting chairman and secretary and at least two voting members will be formed.

Offers will be presented in paper format (1 original and 2 copies) in sealed package and registered based on the information on the package. Tenders will be opened and evaluation meeting will be carried out at least within 2 weeks from the deadline for submission of tenders. Administrative check will be carried out and additional information requested if needed. Tenders will be evaluated based on the criteria presented in the tender documents. Evaluation sheets will be filled by the evaluators and evaluation report will be prepared.

The evaluation report and the decision of the evaluation committee will be approved with the order of the head or administrative director of the Integration Foundation.

The notification letter both to the successful tenderer and unsuccessful tenderers will be sent out within 10 working days after the confirmation order. Contract will be prepared with the successful tenderer.

Public procurement report will be submitted to the Public Procurement Register according to the requirements of the Public Procurement Act.

- 2) Services above the limit identified in the Public Procurement Act procured with simplified procedure based on the Public Procurement Act
 - a. open tender with simplified procedure (for the tenders announced in 2008 starting from 625 864 kroons/ 39 999 EUR);
 - b. procedure with three offers (simplified procedure for service procurements for the types of services listed in annex 2 part B of the Public Procurement Act according to § 19 section (1) of the Public Procurement Act);

The same procedures will be followed as described in points 1) c and 1) b.

- 3) Procurement above the limit identified in the Public Procurement Act
 - a. Public procurements will be carried out based on the Public Procurement Act. (for the tenders announced in 2008 above 625 864 kroons/ 39 999 EUR).

Approval of documents during the tender process:

- project manager will prepare the procurement documents, make a proposal for the composition of the evaluation committee and present the procurement documents, composition of the evaluation committee and evaluation report (composed by the secretary of the evaluation committee and prepared by the members of the evaluation committee) for the approval to the head of the unit;
- head of the unit will approve the procurement documents, composition of the evaluation committee and evaluation report;
- procurement documents, composition of the evaluation committee and evaluation report will be approved by the order of the head of the Integration Foundation or the administrative director of Integration Foundation.

The contracts financed under the annual programme 2007 will be commenced before the end of 2009.

2. CHANGES IN THE MANAGEMENT AND CONTROL SYSTEMS

The final version of the document “Description of Management and Control Systems for the European Fund for the Integration of Third-Country Nationals” is being prepared in parallel to the preparation of the Annual Programme 2008.

The management and control systems for the Annual Programme 2008 are in full compliance with the systems described in the final version of the document “Description of Management and Control Systems for the European Fund for the Integration of Third-Country Nationals”.

3. ACTIONS TO BE SUPPORTED BY THE PROGRAMME UNDER THE PRIORITIES CHOSEN

Under the Annual Programme 2008 actions under the Priority 1 from the Multi-annual programme for the European Fund for the Integration of Third-Country Nationals will be carried out.

Priority 1 “Implementation of actions aimed at putting the "Common Basic Principles for immigrant integration policy in the European Union" into practice”.

Action 1.5: Training of teachers of Estonian and Russian-language schools to strengthen skills for lecturing, supporting and supervising TCN among pupils in a multicultural classroom – Ref. basic act: art 4.2 a), 4.2 e)	
1. Purpose and scope of the action	<p>The activity is planned to be implemented in three parts during the programme period 2007 – 2013. First part will be financed from the Annual Programme 2007. Service tender will be organised to carry out training programme.</p> <p>Training programme to be implemented in the framework of this activity consists of training sessions on different training methods in multicultural classroom for the elementary school teachers in Estonian and Russian language schools.</p>
2. Expected grant recipients	<p>No grants will be given in the framework of this activity. The activity will be carried out by the service provider.</p> <p>The target group of this activity is teachers of Estonian and Russian language schools and TCN among pupils in Estonian-language schools.</p>
3. Where appropriate, justification regarding project(s) implemented directly by the responsible authority acting as an executing body	<p>The activity will be implemented by the service provider, procured by the DA acting as an executing body. The most efficient way to implement training activities is via the service provide and not by the call for grant proposals.</p>
4. Expected quantified results and indicators to be used	<p>The overall aim of this activity is to raise the level of fluency in Estonian language of the pupils in elementary school to enable them to continue their education and work in Estonian society.</p> <p>Output indicator: As a result of this activity at least 50 teachers per year have been trained during the courses.</p> <p>Outcome indicator: The average score of Estonian language test among basic school graduates is 68 by the end of the execution period of the Multi-</p>

	Annual Programme 2007 – 2013.
5. Visibility of EC funding	Annex 10 “Instructions concerning the emblem and definition of the standard colour” (to the Draft Commission Decision laying down rules for the implementation of Decision No 2007/435/EC establishing the European Fund for the Integration of TCNs) will be followed during the implementation of the activity. Service providers will be obliged to inform all participants of the training programme about IF funding within the European Fund for the Integration of Third-Country Nationals. Tender documents will prescribe that upon submission of tenders, the tenderer must point out the method of providing information about IF funding. EU logo must be used and information on IF funding must also be mentioned if the activity is presented to the public.
6. Complementarity with similar actions financed by other EC instruments, if appropriate	Actions related to the aim of putting Common Basic Principles for immigrant integration policy in the European Union into practice are complementary to national actions. The new integration policy document entitled “Estonian Integration Strategy 2008 – 2013” has been prepared to plan the actions related to the non-Estonians integration into Estonian society, to formulate the goals and objectives of integration policy and give an overview of the measures and activities in the field of integration. The policy document is closely connected with corresponding EU legislation that regulates both the admission and residence of citizens of third countries to Estonia and also their integration into society. Actions planned under the Annual Programme 2007 are complementary to the policy document and are not replacing the national actions.
7. Financial information	Total budget for Annual Programme 2007: 63 912 EUR Community contribution: 47 934 EUR Public allocation: 15 978 EUR

Action 1.10 In-service training for increasing the competence of current and new youth workers in the field of intercultural learning – Ref. basic act: art 4.2 e), 4.3 c)	
1. Purpose and scope of the action	<p>The activity is planned to be implemented via the service provider. Service tender will be organised to carry out training programme.</p> <p>Training programme to be implemented in the framework of this activity consists of training sessions for youth workers in the field of intercultural learning.</p>
2. Expected grant recipients	<p>No grants will be given in the framework of this activity. The activity will be carried out by the service provider.</p> <p>The main target groups are Estonian citizens and TCN among youth. In order to reach those target groups there is a need to include also current and new youth workers, students of youth work and youth associations in Estonia.</p>
3. Where appropriate, justification regarding project(s) implemented directly by the responsible authority acting as an executing body	<p>The activity will be implemented by the service provider, procured by the DA acting as an executing body. The most efficient way to implement training activities is via the service provide and not by the call for grant proposals.</p>
4. Expected quantified results and indicators to be used	<p>The overall aim of this activity is to create equal opportunities for young people and adults of other ethnic backgrounds living in Estonia for study and the acquisition of experiences inside the formal educational system through work studies (practical training).</p> <p>Output indicator: As a result of this activity at least 40 youth workers and youth work students per year have participated on the training sessions.</p> <p>Outcome indicator: In total 46000 Estonian citizens and TCN among children and youth have participated in joint activities during the execution period of the Multi-Annual Programme 2007 – 2013.</p>
5. Visibility of EC funding	<p>Annex 10 “Instructions concerning the emblem and definition of the standard colour” (to the Draft Commission Decision laying down rules for the implementation of Decision No 2007/435/EC establishing the European Fund for the Integration of Third-Country Nationals) will be followed during</p>

	<p>the implementation of the activity. Service providers will be obliged to inform all participants of the training programme about IF funding within the European Fund for the Integration of Third-Country Nationals. Tender documents will prescribe that upon submission of tenders, the tenderer must point out the method of providing information about IF funding. EU logo must be used and information on IF funding must also be mentioned if the activity is presented to the public.</p>
6. Complementarity with similar actions financed by other EC instruments, if appropriate	<p>Actions related to the aim of putting Common Basic Principles for immigrant integration policy in the European Union into practice are complementary to national actions. The new integration policy document entitled “Estonian Integration Strategy 2008 – 2013” has been prepared to plan the actions related to the non-Estonians integration into Estonian society, to formulate the goals and objectives of integration policy and give an overview of the measures and activities in the field of integration. The policy document is closely connected with corresponding EU legislation that regulates both the admission and residence of citizens of third countries to Estonia and also their integration into society. Actions planned under the Annual Programme 2007 are complementary to the policy document and are not replacing the national actions.</p>
7. Financial information	<p>Total budget for Annual Programme 2007: 70 303 EUR Community contribution: 52 727 EUR Public allocation: 17 576 EUR</p>

Action 1.11: Work practice of youth workers in multicultural environment – Ref. basic act: 4.2 e), 4.3 c)

1. Purpose and scope of the action	<p>The activity is planned to be implemented via the service provider. Service tender will be organised to carry out work practice. Work practice in multicultural environment will be organised for youth workers in Estonia.</p>
2. Expected grant recipients	<p>No grants will be given in the framework of this activity. The activity will be carried out by the service provider. The main target groups are Estonian citizens</p>

	and TCN among youth. In order to reach those target groups there is a need to include also current and new youth workers, students of youth work and youth associations in Estonia, i.e. all those who work with TCN on daily basis
3. Where appropriate, justification regarding project(s) implemented directly by the responsible authority acting as an executing body	The activity will be implemented by the service provider, procured by the DA acting as an executing body. The most efficient way to implement activities related to work practice is via the service provide and not by the call for grant proposals.
4. Expected quantified results and indicators to be used	The overall aim of this activity is to create equal opportunities for Estonian citizens and TCN among youth living in Estonia for study and the acquisition of experiences beyond the formal educational system. Output indicator: As a result of this activity at least 14 youth workers have participated on the work practice in multicultural environment. Outcome indicator: In total 46000 Estonian citizens and TCN among children and youth have participated in joint activities during the execution period of the Multi-Annual Programme 2007 – 2013.
5. Visibility of EC funding	Annex 10 “Instructions concerning the emblem and definition of the standard colour” (to the Draft Commission Decision laying down rules for the implementation of Decision No 2007/435/EC establishing the European Fund for the Integration of Third-Country Nationals) will be followed during the implementation of the activity. Service providers will be obliged to inform all participants of the training programme about IF funding within the European Fund for the Integration of Third-Country Nationals. Tender documents will prescribe that upon submission of tenders, the tenderer must point out the method of providing information about IF funding. EU logo must be used and information on IF funding must also be mentioned if the activity is presented to the public.
6. Complementarity with similar actions financed by other EC instruments, if appropriate	Actions related to the aim of putting Common Basic Principles for immigrant integration policy in the European Union into practice are complementary to national

	actions. The new integration policy document entitled “Estonian Integration Strategy 2008 – 2013” has been prepared to plan the actions related to the non-Estonians integration into Estonian society, to formulate the goals and objectives of integration policy and give an overview of the measures and activities in the field of integration. The policy document is closely connected with corresponding EU legislation that regulates both the admission and residence of citizens of third countries to Estonia and also their integration into society. Actions planned under the Annual Programme 2007 are complementary to the policy document and are not replacing the national actions.
7. Financial information	Total budget for Annual Programme 2007: 74 138 EUR Community contribution: 55 603 EUR Public allocation: 18 534 EUR

Action 1.18: Development of the Estonian language level testing system – Ref. basic act: art 4.2 a)	
1. Purpose and scope of the action	The activity will be financed from the Annual Programme 2007. Service tender will be organised to carry out the activity. The existing Estonian language testing system will be improved via developing Internet online language level tests. Internet online tests will be integrated into existing language testing system.
2. Expected grant recipients	No grants will be given in the framework of this activity. The activity will be carried out by the service provider. The target groups of the activity are TCNs taking the language test and organisations responsible for developing language testing system.
3. Where appropriate, justification regarding project(s) implemented directly by the responsible authority acting as an executing body	The activity will be implemented by the service provider, procured by the DA acting as an executing body. The most efficient way to develop the language level testing system is via the service provide and not via the call for grant proposals.
4. Expected quantified results and indicators to be used	The overall aim of this activity is to decrease the segregation on the labour market based on the mother tongue. Output indicator:

	<p>As a result of this activity Internet online language level tests will be developed and integrated into language testing system.</p> <p>Outcome indicator:</p> <p>The difference in unemployment rate between Estonian citizens and TCN is less than 30% by the end of the execution period of the Multi-Annual Programme 2007 – 2013.</p>
5. Visibility of EC funding	<p>Annex 10 “Instructions concerning the emblem and definition of the standard colour” (to the Draft Commission Decision laying down rules for the implementation of Decision No 2007/435/EC establishing the European Fund for the Integration of Third-Country Nationals) will be followed during the implementation of the activity. Service provider will be obliged to inform all relevant counterparts about IF funding within the European Fund for the Integration of Third-Country Nationals. Tender documents will prescribe that upon submission of tenders, the tenderer must point out the method of providing information about IF funding. EU logo must be used and information on IF funding must also be mentioned if the activity is presented to the public.</p>
6. Complementarity with similar actions financed by other EC instruments, if appropriate	<p>Actions related to the aim of putting Common Basic Principles for immigrant integration policy in the European Union into practice are complementary to national actions. The new integration policy document entitled “Estonian Integration Strategy 2008 – 2013” has been prepared to plan the actions related to the non-Estonians integration into Estonian society, to formulate the goals and objectives of integration policy and give an overview of the measures and activities in the field of integration. The policy document is closely connected with corresponding EU legislation that regulates both the admission and residence of citizens of third countries to Estonia and also their integration into society. Actions planned under the Annual Programme 2007 are complementary to the policy document and are not replacing the national actions.</p>
7. Financial information	<p>Total budget for Annual Programme 2007:</p>

	63 912 EUR Community contribution: 47 934 EUR Public allocation: 15 978 EUR
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Action 1.19: Development and implementation of introduction programme (incl. language study, professional training, study on society) for newly arrived TCNs – Ref. basic act: art 4.2 a), 4.2 f)	
1. Purpose and scope of the action	The activity is planned to be implemented in three parts (one service tender and two calls for proposals) during the programme period 2007 – 2013. First part will be financed from the Annual Programme 2007. During the implementation of the Annual Programme 2007 one service tender will be organised to develop introduction programme. Introduction programme will be developed for newly arrived TCNs. The programme will include language study, professional training and study on society.
2. Expected grant recipients	No grants will be given during the implementation of the first part of this activity financed from Annual Programme 2007. The development of the training programme will be carried out via the service provider. The target groups of the activity are people participating in the training programme i.e. newly arrived TCNs and the organisations carrying out the training programmes.
3. Where appropriate, justification regarding project(s) implemented directly by the responsible authority acting as an executing body	The activity will be implemented by the service provider, procured by the DA acting as an executing body. The most efficient way to develop the training programme is via the service provide and not via the call for grant proposals.
4. Expected quantified results and indicators to be used	The overall aim of this activity is to provide the social services taking into account the needs of target groups. Output indicator: As a result of this activity, 1 introduction programme will be developed during the execution period of Annual Programme 2007. Outcome indicator: In total 600 persons have participated in introduction programmes and related support activities during the execution period of the Multi-Annual Programme 2007 – 2013.

5. Visibility of EC funding	Annex 10 “Instructions concerning the emblem and definition of the standard colour” (to the Draft Commission Decision laying down rules for the implementation of Decision No 2007/435/EC establishing the European Fund for the Integration of Third-Country Nationals) will be followed during the implementation of the activity. Service provider will be obliged to inform all relevant counterparts about IF funding within the European Fund for the Integration of Third-Country Nationals. Tender documents will prescribe that upon submission of tenders, the tenderer must point out the method of providing information about IF funding. EU logo must be used and information on IF funding must also be mentioned if the activity is presented to the public.
6. Complementarity with similar actions financed by other EC instruments, if appropriate	Actions related to the aim of putting Common Basic Principles for immigrant integration policy in the European Union into practice are complementary to national actions. The new integration policy document entitled “Estonian Integration Strategy 2008 – 2013” has been prepared to plan the actions related to the non-Estonians integration into Estonian society, to formulate the goals and objectives of integration policy and give an overview of the measures and activities in the field of integration. The policy document is closely connected with corresponding EU legislation that regulates both the admission and residence of citizens of third countries to Estonia and also their integration into society. Actions planned under the Annual Programme 2007 are complementary to the policy document and are not replacing the national actions.
7. Financial information	Total budget for Annual Programme 2007: 63 912 EUR Community contribution: 47 934 EUR Public allocation: 15 978 EUR

Action 1.20: Providing free preparatory courses for Constitution and citizenship knowledge exam for persons with undetermined citizenship and other TCNs – Ref. basic act: art 4.2 a)

1. Purpose and scope of the action	The activity is planned to be implemented in
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	<p>three parts (three service tenders) during the programme period 2007 – 2013. First part will be financed from the Annual Programme 2007.</p> <p>Service tender will be organised to implement the free courses for constitution and citizenship knowledge exam for persons with undetermined citizenship and for other TCNs.</p>
2. Expected grant recipients	<p>No grants will be given during the implementation of this activity. The implementation of the training courses will be carried out via the service provider.</p> <p>The target group of the activity is people participating on the training courses i.e. persons with undetermined citizenship and other TCNs.</p>
3. Where appropriate, justification regarding project(s) implemented directly by the responsible authority acting as an executing body	<p>The activity will be implemented by the service provider, procured by the DA acting as an executing body. The most efficient way to organise the training course is via the service provide and not via the call for grant proposals.</p>
4. Expected quantified results and indicators to be used	<p>The overall aim of this activity is the continuation of the steady naturalisation process.</p> <p>Output indicator: As a result of this activity 1000 persons per year will participate in preparatory course for Constitution and Citizenship Act knowledge exam during the execution period of Annual Programme 2007.</p> <p>Outcome indicator: In total 12 000 persons will pass the Constitution and Citizenship Act knowledge exam during the execution period of the Multi-Annual Programme 2007 – 2013.</p>
5. Visibility of EC funding	<p>Annex 10 “Instructions concerning the emblem and definition of the standard colour” (to the Draft Commission Decision laying down rules for the implementation of Decision No 2007/435/EC establishing the European Fund for the Integration of Third-Country Nationals) will be followed during the implementation of the activity. Service provider will be obliged to inform all relevant counterparts about IF funding within the European Fund for the Integration of Third-Country Nationals. Tender documents will prescribe that upon</p>

	submission of tenders, the tenderer must point out the method of providing information about IF funding. EU logo must be used and information on IF funding must also be mentioned if the activity is presented to the public.
6. Complementarity with similar actions financed by other EC instruments, if appropriate	Actions related to the aim of putting Common Basic Principles for immigrant integration policy in the European Union into practice are complementary to national actions. The new integration policy document entitled “Estonian Integration Strategy 2008 – 2013” has been prepared to plan the actions related to the non-Estonians integration into Estonian society, to formulate the goals and objectives of integration policy and give an overview of the measures and activities in the field of integration. The policy document is closely connected with corresponding EU legislation that regulates both the admission and residence of citizens of third countries to Estonia and also their integration into society. Actions planned under the Annual Programme 2007 are complementary to the policy document and are not replacing the national actions.
7. Financial information	Total budget for the Annual Programme 2007: 63 912 EUR Community contribution: 47 934 EUR Public allocation: 15 978 EUR

Action 1.21: Providing free preparatory courses for Estonian proficiency exam for persons with undetermined citizenship and other TCNs – Ref. basic act: art 4.2 a)	
1. Purpose and scope of the action	The activity is planned to be implemented in three parts (three service tenders) during the programme period 2007 – 2013. First part will be financed from the Annual Programme 2007. Service tender will be organised to implement the free courses for Estonian proficiency exam for persons with undetermined citizenship and for other TCNs.
2. Expected grant recipients	No grants will be given during the implementation of this activity. The implementation of the training courses will be carried out via the service provider. The target group of the activity is people

	participating on the training courses i.e. persons with undetermined citizenship and other TCNs.
3. Where appropriate, justification regarding project(s) implemented directly by the responsible authority acting as an executing body	The activity will be implemented by the service provider, procured by the DA acting as an executing body. The most efficient way to organise the training course is via the service provide and not via the call for grant proposals.
4. Expected quantified results and indicators to be used	The overall aim of this activity is the continuation of the steady naturalisation process and the involvement of Estonian citizens whose mother tongue is other than Estonian in civil society and other social processes. Output indicator: As a result of this activity 400 persons per year will participate in preparatory course for Estonian proficiency exam during the execution period of Annual Programme 2007. Outcome indicator: In total 12 000 persons will pass the Constitution and Citizenship Act knowledge exam 2008-2013 during the execution period of the Multi-Annual Programme 2007 – 2013.
5. Visibility of EC funding	Annex 10 “Instructions concerning the emblem and definition of the standard colour” (to the Draft Commission Decision laying down rules for the implementation of Decision No 2007/435/EC establishing the European Fund for the Integration of Third-Country Nationals) will be followed during the implementation of the activity. Service provider will be obliged to inform all relevant counterparts about IF funding within the European Fund for the Integration of Third-Country Nationals. Tender documents will prescribe that upon submission of tenders, the tenderer must point out the method of providing information about IF funding. EU logo must be used and information on IF funding must also be mentioned if the activity is presented to the public.
6. Complementarity with similar actions financed by other EC instruments, if appropriate	Actions related to the aim of putting Common Basic Principles for immigrant integration policy in the European Union into practice are complementary to national

	<p>actions. The new integration policy document entitled “Estonian Integration Strategy 2008 – 2013” has been prepared to plan the actions related to the non-Estonians integration into Estonian society, to formulate the goals and objectives of integration policy and give an overview of the measures and activities in the field of integration. The policy document is closely connected with corresponding EU legislation that regulates both the admission and residence of citizens of third countries to Estonia and also their integration into society. Actions planned under the Annual Programme 2007 are complementary to the policy document and are not replacing the national actions.</p>
7. Financial information	<p>Total budget for the Annual Programme 2007: 191 735 EUR Community contribution: 143 801 EUR Public allocation: 47 934 EUR</p>

Action 1.23: Promoting equal opportunities and equal treatment in society through public awareness campaign – Ref. basic act: art 4.2 a), 4.3 j)	
1. Purpose and scope of the action	<p>The activity is planned to be implemented in three parts (three service tenders) during the programme period 2007 – 2013. First part will be financed from the Annual Programme 2007.</p> <p>Service tender will be carried out for the organisation and implementation of the public awareness campaign to promote equal opportunities and equal treatment in society.</p> <p>Service tender will be carried out jointly with the activity 1.24.</p>
2. Expected grant recipients	<p>No grants will be given during the implementation of this activity. The implementation of the information activities will be carried out via the service provider.</p> <p>The target group of the activity are all people living in Estonia.</p>
3. Where appropriate, justification regarding project(s) implemented directly by the responsible authority acting as an executing body	<p>The activity will be implemented by the service provider, procured by the DA acting as an executing body. The most efficient way to organise public awareness campaign is via the service provider and not via the</p>

	call for grant proposals.
4. Expected quantified results and indicators to be used	<p>The overall aim of this activity is to increase the awareness of discrimination and the ways to prevent discrimination among the population.</p> <p>Output indicator: As a result of this activity, 1 needs assessment will be carried out in order to prepare the awareness raising activity. Thereafter, 1 public awareness campaign will be implemented during the execution period of Annual Programme 2007.</p> <p>Outcome indicator: Difference in attitudes between Estonian citizens and TCNs with regard to equality of opportunities and treatment is less than 5% by the end of the execution period of the Multi-Annual Programme 2007 – 2013.</p>
5. Visibility of EC funding	<p>Annex 10 “Instructions concerning the emblem and definition of the standard colour” (to the Draft Commission Decision laying down rules for the implementation of Decision No 2007/435/EC establishing the European Fund for the Integration of Third-Country Nationals) will be followed during the implementation of the activity. Service provider will be obliged to inform all relevant counterparts about IF funding within the European Fund for the Integration of Third-Country Nationals. Tender documents will prescribe that upon submission of tenders, the tenderer must point out the method of providing information about IF funding. EU logo must be used and information on IF funding must also be mentioned if the activity is presented to the public.</p>
6. Complementarity with similar actions financed by other EC instruments, if appropriate	<p>Actions related to the aim of putting Common Basic Principles for immigrant integration policy in the European Union into practice are complementary to national actions. The new integration policy document entitled “Estonian Integration Strategy 2008 – 2013” has been prepared to plan the actions related to the non-Estonians integration into Estonian society, to formulate the goals and objectives of integration policy and give an overview of the measures and activities in the field of integration. The policy document is closely</p>

	connected with corresponding EU legislation that regulates both the admission and residence of citizens of third countries to Estonia and also their integration into society. Actions planned under the Annual Programme 2007 are complementary to the policy document and are not replacing the national actions.
7. Financial information	Total budget for the Annual Programme 2007: 63 912 EUR Community contribution: 47 934 EUR Public allocation: 15 978 EUR

Action 1.24: Promoting attitudes of tolerance and co-operation in society through public awareness campaign – Ref. basic act: art 4.2 a), 4.3 j)	
1. Purpose and scope of the action	The activity is planned to be implemented in three parts (three service tenders) during the programme period 2007 – 2013. First part will be financed from the Annual Programme 2007. Service tender will be carried out for the organisation and implementation of the public awareness campaign to promote attitudes of tolerance in society. Service tender will be carried out jointly with the activity 1.23.
2. Expected grant recipients	No grants will be given during the implementation of this activity. The implementation of the information activities will be carried out via the service provider. The target group of the activity are all people living in Estonia.
3. Where appropriate, justification regarding project(s) implemented directly by the responsible authority acting as an executing body	The activity will be implemented by the service provider, procured by the DA acting as an executing body. The most efficient way to organise public awareness campaign is via the service provider and not via the call for grant proposals.
4. Expected quantified results and indicators to be used	The overall aim of this activity is the creation of environment supporting integration. Output indicator: As a result of this activity, 1 needs assessment will be carried out in order to prepare the awareness raising activity. Thereafter, 1 public awareness campaign will be implemented during the execution period of Annual Programme 2007. Outcome indicator:

	Difference in attitudes between Estonian citizens and TCNs with regard to equality of opportunities and treatment is less than 5% by the end of the execution period of the Multi-Annual Programme 2007 – 2013.
5. Visibility of EC funding	Annex 10 “Instructions concerning the emblem and definition of the standard colour” (to the Draft Commission Decision laying down rules for the implementation of Decision No 2007/435/EC establishing the European Fund for the Integration of Third-Country Nationals) will be followed during the implementation of the activity. Service provider will be obliged to inform all relevant counterparts about IF funding within the European Fund for the Integration of Third-Country Nationals. Tender documents will prescribe that upon submission of tenders, the tenderer must point out the method of providing information about IF funding. EU logo must be used and information on IF funding must also be mentioned if the activity is presented to the public.
6. Complementarity with similar actions financed by other EC instruments, if appropriate	Actions related to the aim of putting Common Basic Principles for immigrant integration policy in the European Union into practice are complementary to national actions. The new integration policy document entitled “Estonian Integration Strategy 2008 – 2013” has been prepared to plan the actions related to the non-Estonians integration into Estonian society, to formulate the goals and objectives of integration policy and give an overview of the measures and activities in the field of integration. The policy document is closely connected with corresponding EU legislation that regulates both the admission and residence of citizens of third countries to Estonia and also their integration into society. Actions planned under the Annual Programme 2007 are complementary to the policy document and are not replacing the national actions.
7. Financial information	Total budget for the Annual Programme 2007: 63 912 EUR Community contribution: 47 934 EUR Public allocation: 15 978 EUR

Action 1.28: Support for newspaper materials and radio/TV programmes targeting Estonian citizens and TCN on integration, cultural traditions, Estonian civic identity elements (history, language, values) – Ref. basic act: art 4.3 j)	
1. Purpose and scope of the action	<p>The activity is planned to be implemented via the calls for grant proposals during the programme period 2007 – 2013. First part will be financed from the Annual Programme 2007.</p> <p>Call for project proposals will be organised for producing newspaper materials and radio and TV programmes on the subjects of integration, cultural traditions and Estonian civil identity elements (history, language, and values).</p>
2. Expected grant recipients	<p>The grant recipients are the organisations implementing the activities related to the production of the newspaper materials and radio/TV programmes.</p> <p>The target group of the activity is people living in Estonia.</p>
3. Where appropriate, justification regarding project(s) implemented directly by the responsible authority acting as an executing body	<p>The activity will be implemented via the call for proposals organised by the DA.</p>
4. Expected quantified results and indicators to be used	<p>The overall aim of this activity is to increase the amount of information available to the inhabitants of Estonia with different mother tongue and to increase the positive presentation of cultural diversity of Estonian society in the media.</p> <p>Output indicator: As a result of this activity minimum of 4 projects will be implemented during the execution period of Annual Programme 2007.</p> <p>Outcome indicator: 70% of TCNs are listening Estonian National Radio in Russian and/or watching Estonian National Television by the end of the execution period of the Multi-Annual Programme 2007 – 2013.</p>
5. Visibility of EC funding	<p>Annex 10 “Instructions concerning the emblem and definition of the standard colour” (to the Draft Commission Decision laying down rules for the implementation of Decision No 2007/435/EC establishing the European Fund for the Integration of Third-Country Nationals) will be followed during the implementation of the activity. EU</p>

	<p>funding must also be mentioned if the activity is presented to the public.</p> <p>All project applicants and grant recipients will be informed about IF funding within the European Fund for the Integration of Third-Country Nationals. Project application forms prepared by the Integration Foundation will prescribe that upon submission of applications, the applicant must point out the method of providing information about IF funding.</p> <p>EU logo must be used and information on IF funding must also be mentioned if the activity is presented to the public.</p>
6. Complementarity with similar actions financed by other EC instruments, if appropriate	<p>Actions related to the aim of putting Common Basic Principles for immigrant integration policy in the European Union into practice are complementary to national actions. The new integration policy document entitled “Estonian Integration Strategy 2008 – 2013” has been prepared to plan the actions related to the non-Estonians integration into Estonian society, to formulate the goals and objectives of integration policy and give an overview of the measures and activities in the field of integration. The policy document is closely connected with corresponding EU legislation that regulates both the admission and residence of citizens of third countries to Estonia and also their integration into society. Actions planned under the Annual Programme 2007 are complementary to the policy document and are not replacing the national actions.</p>
7. Financial information	<p>Total budget for the Annual Programme 2007: 273 782 EUR Community contribution: 205 337 EUR Public allocation: 68 446 EUR</p>

4. TECHNICAL ASSISTANCE

4.1 Purpose of the technical assistance

The technical assistance measures under the Annual Programme 2007 will be used to finance the expenses occurring in the Delegated Authority in relation to the implementation of the Annual Programme.

The Delegated Authority acting as an executing body of the European Fund for the Integration of Third-Country Nationals (IF) is Integration Foundation. In relation to the implementation of the programme the volume of the work is increasing and there is need for extra personnel appointed to carry out the tasks related to the implementation of IF. The number of experts planned to be appointed to the tasks related to IF Annual Programmes 2007 – 2013 is altogether six persons (5 project managers, financial manager).

The salary costs of the personnel responsible for the implementation of the Annual Programme 2007 is planned to be covered from the budget of the Technical Assistance. The costs related to the management of the programme, such as organisation of the service tenders and call for grant applications, preparation of the relevant formats, evaluation of tenders and grant applications, preparation of contracts, monitoring of the implementation of the services and grant projects, on-spot monitoring checks, checking of final technical and financial reports etc will be covered from the Technical Assistance budget.

It is planned to organise information day for the potential beneficiaries to introduce the programme to the target groups and potential grant applicants (for activity 1.23).

As some of the grant beneficiaries and projects' activities can be located outside Tallinn, especially in North-East Estonia travel costs inside Estonia either by car or by public transport can be covered by technical assistance concerning especially the on-spot monitoring checks. There might also arise a need to the recruitment of additional experts on ad hoc basis for the tasks related to the preparation of call, tenders, project selection, evaluation and monitoring.

In the addition to the salary costs there is also need to arrange work places and purchase equipment for the personnel mentioned above. The equipment needed is computers, printers and furniture for 5 workplaces.

There is also need to cover translation costs for the translation of the documents related to the IF, training costs of the personnel related to the administration of the IF in subjects such as project management, procurements, evaluation of the projects, monitoring and accounting, reporting etc and the costs related to the legal services and the recruitment of the personnel.

If necessary, visits to other EU Member States will be organised to learn about the administration and management of IF programmes and other issues.

The technical assistance is aimed at simplifying the implementation of the IF programme by providing the service providers, project applicants and implementers with appropriate information and support in order to ensure the quality and consistence of the programme.

The means of the technical assistance are planned for the implementation of the following activities related to the European Fund for the Integration of Third-Country Nationals:

- Expenses related to the announcement of the call for proposal (call for proposals in newspapers etc);
- Expenses related to the distribution of information to potential applicants and project implementers, including the preparation and distribution of information materials, arrangements for meetings, workshops, information day etc;
- Expenses related to the translation of documents;
- Expenses related to project audits, on-the-spot visits and checks of the projects, including checks on the presented reports;

- Expenses related to the fulfilment of other tasks on behalf of the management authority, the salary of the IF team (persons employed whose task is to carry out duties only related to the administration of the IF);
- Expenses related to local transport, accommodation, per diems in order to monitor or audit the recipients' outside Tallinn;
- Expenses related to the training of the IF team in the areas of project management, evaluation of the projects, monitoring and accounting, reporting;
- Expenses related to visits to other EU Member States to learn about the administration and management of IF programmes and other issues;
- Expenses related to the personnel costs to the experts involved in the project selection;
- Expenses related to purchasing of office equipment for the IF team.

The eligibility period of Annual Programme 2007 is from January 1, 2007 to December 31, 2009.

Total budget for the Technical Assistance activities under the Annual Programme 2007 is 109 540 EUR (including community contribution 82 155 EUR and public allocation 27 385 EUR).

4.2 Expected quantified results

The expected results will be as follows:

- Successful implementation of the European Fund for the Integration of Third-Country Nationals Annual Programme 2007, implementation of the planned activities;
- Regular renewal of information on the web page of the Integration Foundation regarding the European Fund for the Integration of Third-Country Nationals (approximately once a month);
- Distribution of information to the applicants regarding the programme, which will result in good level preparation of project applications (information will be distributed before and during the calls);
- Announcement of a tenders and call for proposals during 2008 and 2009 (6 tenders, 1 call for proposals);
- Good level grant agreements prepared;
- Good level and timely prepared reports presented to the European Commission.

4.3 Visibility of EC funding

IF funding shall be made clearly visible for any activity linked to the projects financed under this measure. Annex 10 "Instructions concerning the emblem and definition of the standard colours" to the Draft Commission Decision laying down rules for the implementation of Decision No 2007/435/EC will be followed.

The EU logo will be applied to all equipment purchased with financial assistance from the European Fund for the Integration of Third-Country Nationals. The EU logo and information of the IF funding will also be applied to all materials prepared during the programme (calls for proposals, tender documents, instructions, application forms, advertising materials, information sheets, etc.).

Following personnel in Delegated Authority is responsible for the fulfilment of the visibility requirements of the EU funding in the Annual Programme:

Activities	Responsibility
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Activities implemented under technical assistance measure	Head of the NEIF unit
Activities implemented under grant agreements	Project manager is responsible for checking the activities of the grant beneficiaries related to the visibility of EU funding. Visibility requirements will be annexed to the grant agreements.
Activities implemented under the service contracts	Project manager is responsible for checking the activities of the service providers related to the visibility of EU funding. Visibility requirements will be annexed to the service contracts.

5. DRAFT FINANCING PLAN

Annual Programme - Draft Financial Plan								
Table 1 - Overview table								
Member State: Estonia								
Annual programme concerned: 2007								
Fund: European Fund for the Integration of Third-Country Nationals								
<i>(all figures in euro)</i>	Ref. priority	Ref. specific priority (1)	Community Contribution (a)	Public Allocation (b)	Private Allocation (c)	TOTAL (d= a+b+c)	% EC (e=a/d)	Share of total (f=d/total d)
Action 1.5: Training of teachers of Estonian and Russian-language schools to strengthen skills for lecturing, supporting and supervising TCN among pupils in a multicultural classroom	1	2	47 933,74	15 977,91		63 911,65	75,00%	5,79%
Action 1.10 In-service training for increasing the competence of current and new youth workers in the field of intercultural learning	1		52 727,11	17 575,70		70 302,81	75,00%	6,37%
Action 1.11 Work practice of youth workers in multicultural environment all those who work with TCN on daily basis	1		55 603,13	18 534,38		74 137,51	75,00%	6,72%
Action 1.18: Development of language level testing system	1		47 933,74	15 977,91		63 911,65	75,00%	5,79%
Action 1.19: Development and implementation of introduction programme (incl. language study, professional training, study on society) for newly arrived TCNs	1		47 933,74	15 977,91		63 911,65	75,00%	5,79%
Action 1.20: Providing free preparatory courses for Constitution and citizenship knowledge exam for persons with undetermined citizenship and other TCNs	1	2	47 933,74	15 977,91		63 911,65	75,00%	5,79%
Action 1.21: Providing free preparatory courses for Estonian proficiency exam for persons with undetermined citizenship and other TCNs	1	2	143 801,21	47 933,74		191 734,95	75,00%	17,38%

Action 1.23: Promoting equal opportunities and equal treatment in society through public awareness campaign	1	4	47 933,74	15 977,91		63 911,65	75,00%	5,79%
Action 1.24: Promoting attitudes of tolerance and co-operation in society through public awareness campaign	1	4	47 933,74	15 977,91		63 911,65	75,00%	5,79%
Action 1.28: Support for newspaper materials and radio/TV programmes targeting Estonian citizens and TCN on integration, cultural traditions, Estonian civic identity elements (history, language, values)	1	4	205 336,55	68 445,52		273 782,06	75,00%	24,82%
Technical assistance			82 154,93	27 384,98		109 539,91	75,00%	9,93%
Other operations (2)						0,00		0,00%
TOTAL			827 225,35	275 741,78	0,00	1 102 967,13	75,00%	100,00%

[signature of the responsible person]